OSU Department of Art, Graphic Design and Art History Attendance Policy

Class attendance is a critical component of learning. Students are expected to attend and participate fully in all scheduled class meetings. Three or more unexcused absences in a 3 credit course may result in a reduction of your final grade by one letter (from A to B, for example). One or more unexcused absences in a 1 or 2 credit course may result in a reduction of your final grade by one letter (from A to B, for example). Three late arrivals equal one unexcused absence. Students in studio classes who miss 3 or more class meetings are strongly encouraged to drop the course, because it will be very difficult for them to catch up on the instructional/studio time that they have missed. Faculty are asked to provide reasonable accommodation for students who must miss a class, laboratory, or studio meeting because they are required to participate in sponsored activities of the University. A sponsored activity of the University includes any activity sponsored by an academic college or department, by an organization recognized by Campus Life, or by intercollegiate athletics. Students involved in activities that are likely to require them to miss course meetings have the responsibility to notify the instructor as early as possible in a semester and certainly in advance of the absences to request permission for the absences (preferably in writing) from the instructor and to discuss how the absences will affect their ability to meet the course requirements. All students are entitled to leaves of absence from their studies at OSU in order to engage in military service as is authorized by federal law without loss of status or seniority. There are no official provisions for illness or family emergencies; these are up to the discretion of the individual faculty member. *Faculty members may set up stricter guidelines than the ones listed above regarding classroom attendance and participation as long as they do not violate OSU policy or federal law.*